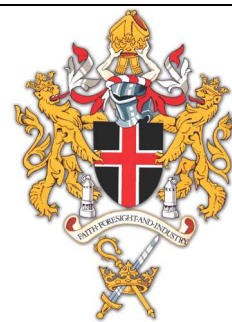


CHARTER TRUST FOR THE CITY OF DURHAM

26 April 2012

Mayor - Travelling and Subsistence



City of Durham

Report of Sharon Spence, Clerk to the Charter Trustees

Purpose of the Report

1. To propose the introduction of an expenses form for use by the Mayor, as suggested by the Auditors.
2. A draft form is attached at Appendix A. The proposed travelling and expenses and subsistence allowances for the Mayor are set out on the reverse of the form and are presented for consideration by Trustees. These are in line with those available to Members of Durham County Council.

Recommendations

1. To ensure that the Charter Trustees operate a clear and transparent system for the payment of travelling and subsistence, the proposed scheme be introduced with accompanying form.

Appendix 1: Implications

Finance – To ensure a clear and transparent system of payment of expenses.

Staffing - None

Risk - None

Equality and Diversity / Public Sector Equality Duty - None

Accommodation - None

Crime and Disorder - None

Human Rights - None

Consultation - None

Procurement - None

Disability Issues - None

Legal Implications - None